



## JOB DESCRIPTION

<b>Department</b>	Department of Public Works
<b>Location</b>	Roger Prange, 8600 Green Bay Road, Pleasant Prairie WI 53158
<b>Job Title</b>	Seasonal Streets Maintenance Worker
<b>Classification</b>	Hourly/Non-exempt
<b>Pay Range</b>	\$17.50/hr. - \$21.88/hr. SL04

### Job Summary

The Seasonal Streets Maintenance Worker reports to the Highway Crew Lead and the Highway Superintendent. The primary responsibility of this position is to effectively and efficiently assist crews in the operation, maintenance, and repair of the Village's streets, storm water, and street light infrastructure. Hours are 6:00 a.m. to 4:30 p.m., 4 days a week. This position is scheduled for approximately 960 hours or six months with an average of 40 hours per week. Workdays may fluctuate on a rotating 10 hour schedule basis with some weekend, holiday, and overtime work required.

### Essential Job Functions

- Utilizes a PC based computer to monitor work orders, record work, and generate various reports.
- Performs inspection, maintenance, installation, and repair of the Village's streets, storm water, and street light infrastructure.
- Assist in snowplow, salting and deicing operations.
- Assist in asphalt patching and paving operations, gravel road shoulders, garbage and leaf collection, clean road sides, fabricate and place signs.
- Assist with the installation and replacing of culverts: culvert steamer, storm main installation, cleaning and maintenance, clean ditches and dig trenches.
- Utilizes equipment for highway maintenance activities, including, but not limited to, snow removal equipment, riding mowers, road side mowing tractors, hot tar crack fillers, street crack routers, hot air lance, dual vibrating drum rollers, chain saw, brush chipper, generator, road saw, wood saw, painting equipment, sewer rodding, post hole diggers, auger, etc.)
- Assist crews with catch basin maintenance.
- Assist crews in use of overhead cranes and lift hoists during repairs.
- Able to shovel sand, black dirt, gravel, etc.
- Assist in operating the power flusher and the vacuum unit in conjunction with the power flusher.
- Able to excavate safely near gas, electric, phone, and fiber optics utility lines.
- Able to lift manhole covers and climb down manholes with confined space.
- Able to work in water and storm mains and their appurtenances.
- Use small hand tools while standing in water at various depths in the ground.
- Direct traffic around construction work sites and assist equipment operators in their digging efforts.
- Perform routine tasks with consistency of effort and are able to organize work effectively.
- Utilizes safe practices and takes protective measures as required, including wearing all applicable Personal Protective Equipment (PPE).
- Follows all Village policies and procedures, and Village codes and ordinances.
- Performs other duties and special assignments as directed within the scope of the Public Works Department.

### Physical Requirements

- Essential job functions of this position require a significant amount of standing, walking, sitting, pushing, pulling, stooping, crouching, kneeling, climbing, and lifting and carrying a range of weight up to 100 pounds.
- Must be capable of physically demanding work in inclement weather for an extended period of time and in areas of noxious odors and smells, in wet or muddy areas, work in close proximity to loud and moving equipment and work in an environment where the noise level is usually moderately loud.
- Must have the ability to recognize possible exposure to carcinogenic dusts such as asbestos, toxic substances such as carbon monoxide, gases such as methane and hydrogen sulfate, or organic solvents either through inhalation or skin contact.
- Frequent public interaction, which requires the ability to communicate information and ideas so others will understand. Must be able to exchange accurate information in these situations.

### Requirements - educational, certifications and experience

- High school diploma or equivalent.
- Ability to obtain and maintain a valid Driver's License; Possession of a Commercial Driver's License preferred.
- Knowledge of federal, state, and local transportation policies and procedures.

I have read and understand the job duties and physical requirements of this position.

---

Signature

---

Date

Rev.03/2024

Village of Pleasant Prairie is an Equal Opportunity Employer.